Hiring for Police Officer positions is done from an eligibility list. The testing for this list is performed on an “as-needed basis”, but Police Officer testing takes place approximately every six months. Any interested, qualified candidates should submit a Provo City application to the “Police Officer Continuous Recruitment” file online at ProvoCityJobs. Applications are accepted on a year-round basis. When specific testing dates are set, applicants are notified by e-mail and/or U.S. mail. It is the responsibility of the applicant to ensure that all contact information on file is kept current. (Lateral transfers are not accepted.)

MINIMUM REQUIREMENTS
Police Officer: 21 years of age at time of testing, high school diploma (GED), driver’s license, and US Citizenship or in active process of becoming a citizen. Current Salary: $18.72 - $24.56 hourly (Officer I: range 22-C); $19.64 - $27.08 hourly (Officer II: range 24); $22.74 -$31.35 hourly (Sr. Officer: range 27).

TESTING PROCEDURE
A written exam, physical fitness or physical ability exam, and an oral board interview comprise the testing process which is usually completed within fourteen days. If there are a sufficient number of applicants, the Human Resources Division may establish preliminary qualifying criteria to identify and advance the most suitable candidates to the testing process.

WRITTEN TEST
The written test is a general aptitude exam; therefore, there is no packet of study information available. Exam categories include: math, reading, grammar, and writing. Candidates must pass each section of the written exam with a score of 70 or above. If an applicant has taken the written test being administered in the current examination process (National Police Officer Selection Test) within the last six (6) months, the previous certified score may be accepted and the candidate excused from that portion of the exam.

PHYSICAL TEST
The top candidates from the written exam are invited to take the physical test or physical ability exam, which is pass/fail. If an applicant has taken the physical test being administered in the current examination process (Modified Cooper Standard) within the last three (3) months, the previous certified score may be accepted and the candidate excused from that portion of the exam. All certified scores for written and physical tests must be submitted prior to the closing date on the job announcement. The Modified Cooper Standard test includes a Vertical Jump which must be 17.5” or above; a one minute sit up test (29 minimum); a 300 meter sprint which must be completed in 64 seconds or less; a pushup test (21 minimum with no resting); and a 1.5 mile run which must be completed in 14:46 or less.

ORAL INTERVIEWS
Those who pass the physical test are scheduled for an oral interview. Following the completion of the interviews, the eligibility list is compiled. Placement on the list is based on the written exam score, oral interview score, and any additional preference points achieved where applicable. Individuals who currently work for Provo City may be eligible for service points as determined by Civil Service Rules & Regulations. Veteran's preference points are available upon submission of appropriate documentation. Candidates remain on the eligibility list for two (2) years unless removed in accordance with Civil Service Rules & Regulations. If a candidate wishes to retest, he/she may remove their name from the list and resubmit one year following the time the written exam is taken. Note: No individual will be allowed to test more often than once in a one-year period with Provo City.