

<b>PROVO CITY CLASSIFICATION SPECIFICATION</b>	
<b>Title:</b> Line Clearance Crew Supervisor	<b>Job Code:</b> 2818
<b>Date:</b> August 8, 2017	<b>EEO Code:</b> SM
<b>FLSA Designation:</b> Non-exempt	<b>Civil Service Status:</b> Covered (Unclassified)

**DEFINITION:** This is skilled crew supervision and power line tree clearance work in support of Provo City's utility and street tree maintenance programs.

**CLASSIFICATION STANDARDS:** Positions assigned to this classification are responsible to the City Forester and perform all tasks under very general direction. The work of this class is distinguished by its responsibility to supervise a power line tree clearance crew.

**ESSENTIAL DUTIES:** Supervise, plan, and coordinate the work of an assigned power line tree clearance crew, including scheduling workload and coordinating workflow; oversee training of assigned staff; ensure work is completed accurately and efficiently; identify, evaluate, and resolve personnel concerns; conduct performance evaluations and enact rewards and discipline as needed; assist City Forester in making staffing decisions including advising on the hiring and firing of personnel; maintain and review crew specific reports, work records, and documentation; attend division meetings; confer with department staff, public officials, citizens, and property owners; assist in notifying the public of work on public property; acquire easements on trees to be pruned around high voltage power lines; assist City Forester in determining operations and specific tree care needs.

Participate in the work of line clearance arborists; climb trees using safety devices and harnesses; trim trees from high voltage power lines to eliminate safety hazards and to ensure power reliability; remove tree limbs and other items that are obstructing wires; operate aerial lift; clean and remove trees; perform rigging maneuvers with ropes, blocks, slings, and other tools and equipment; guide the fall of trees; provide maintenance care including planting, watering, spraying, sweeping, fertilizing, pruning, and anchoring trees; cable, brace, tie, bolt, stake, and guy trees and branches to provide support.

Safely operate and supervise the use of various power tools, equipment, and vehicles including chain and pole saws, safety cones, hydraulic and pole pruners, compressors, pickups, dump trucks, aerial lift trucks, tree spades, skip loaders, chippers, and stumpers; perform work of line clearance ground worker as needed; may perform routine building or grounds maintenance work including sprinkler system installation, landscape and gardening duties, clean-up, and maintenance tasks; assist other crew and staff members as needed; and perform other related duties as required.

**MINIMUM REQUIREMENTS:** Equivalent to a high school diploma; and five (5) years of progressively responsible arboriculture work; **OR** an equivalent combination of job-related education and experience [substituting each one year of post-secondary education/training for six months of experience].

**Licenses/Certifications:** A valid, lawful Commercial Driver's License is required. Flagger Training Certification, completion of a Tree Trimmer (Line Clear) program with the Department of Labor's ApprenticeshipUSA or an equivalent training program, and certification as an Arborist with the International Society of Arboriculture are required. A Utah Non-Commercial Pesticide Applicator's License is preferred.

**SELECTION FACTORS: *Knowledge of:*** modern supervisory techniques; the proper use and care of hand tools and equipment; modern arboriculture practices and skills, including natural target pruning, plant health care, pest management, urban soils, hazard awareness, and knot tying; safety and first aid procedures; various types of tree pruning, climbing, and removal techniques; related laws, codes, rules, and regulations governing the functions of arboriculture; the operations, functions, and terminology common to arboriculture work; policies and procedures established for the work system; basic English composition, spelling, and grammar. ***Skill in:*** using various hand and power tools safely; working around high voltage wires in a safe manner; required by the position; identifying tree types common to the local area; and practicing trust-building behaviors. ***Ability to:*** use hand and power tools required by the position; identify tree types common to the local area; follow specific and general instructions; perform work with speed and accuracy; deal with the public in a pleasant, courteous, and calm manner at all times; develop and maintain effective working relationships with the public, coworkers, and superiors; supervise and direct the work of others; communicate effectively both verbally and in writing; perform duties in a manner that demonstrates respect, integrity, courtesy, and kindness to others and a high level of commitment to the principles of positive customer service; exercise independent judgement while evaluating situations and in making determinations; organize assigned work and develop effective work methods; identify and avoid potential hazards


**TOOLS AND EQUIPMENT USED:** Various power tools, equipment, and vehicles including chain and pole saws, safety cones, hydraulic and pole pruners, compressors, pickups, dump trucks, aerial lift trucks, tree spades, skip loaders, chippers, and stumpers.


**PHYSICAL DEMANDS:** Physical strength and agility to perform the work including, handling chain saws and tree pruners while climbing trees, regular work with hands, crawling, bending, reaching, pulling and/or pushing, carrying, heavy lifting, loading, digging trenches, holes, and other excavations.

**ENVIRONMENTAL FACTORS:** Exposure to adverse weather conditions, high noise levels, heavy traffic, noxious chemicals, heights of up to 100 feet, high voltage lines, and other hazardous conditions. May also include exposure to high-stress situations or environments, including contact with the public in confrontational or uncomfortable circumstances, and other stressful conditions related to the workplace. *Note: This classification may require on-call status.*

  
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 Department Director

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Mayor/Chief Administrative Officer

  
 \_\_\_\_\_  
 Date

*NOTE: The above statements describe the general nature and level of work being performed by the person(s) assigned to this classification. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. Class specifications are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, change, or delete any and all provisions of this classification at any time as needed without notice. Reasonable accommodations may be made for otherwise qualified individuals who require and request such accommodation. This class specification supersedes earlier versions.*