

PROVO CITY CLASSIFICATION SPECIFICATION	
<b>Title:</b> Grounds Technician I	<b>Job Code:</b> 2215
<b>Date:</b> April 9, 2018	<b>EEOC Code:</b> SM
<b>FLSA Designation:</b> Non-exempt	<b>Civil Service Status:</b> Covered (UC)

**DEFINITION:** This is semi-skilled work performing maintenance, repair, installation, construction, and general upkeep of an assigned area of City grounds, parks, cemetery, golf course, streetscapes, or recreation facilities.

**CLASSIFICATION STANDARDS:** Positions allocated to this classification are responsible to a designated supervisor and perform all assigned tasks under close to general supervision. Positions may be assigned to a specific area of expertise for parks, cemetery, golf course, and/or recreation facilities. This work is distinguished from that of higher-level Grounds Technicians by its entry-level nature and decreased scope of specialized knowledge. *Note: Employees of this class are eligible for advancement to the next level in this career series as directed by policy and in accordance with the associated advancement criteria.*

**ESSENTIAL DUTIES:** Depending on assignment, workers may perform any combination of the following duties:

Perform general grounds maintenance work; set proper mowing heights; mow and trim turf grass in various settings and uses on City grounds, fairways, and/or golf greens; prune trees, shrubs, and vines; aerate turf; perform various fertilization techniques using dry and liquid chemicals as directed; install and maintain irrigation systems; determine and monitor irrigation schedules with remote activated controllers; affix and set irrigation heads for proper operation and even distribution; plant and maintain trees, shrubs, flowers, and grass; dig and prepare grave sites at the cemetery.

Assist with general construction, installation, and maintenance work on buildings, structures, pavilions, and facilities including plumbing, painting, fencing, excavating, concrete work, and other related tasks; assist in installing, monitoring, and maintaining playground equipment including soft fall surfaces; perform general custodial and cleanup of restrooms, pavilions, playgrounds, picnic tables, benches, bleachers, and other facilities; prepare athletic fields; remove snow and ice, winterize water lines, and perform other seasonal activities; set up equipment for special events; prepare estimates for landscape projects; transport materials and equipment.

Operate and maintain a variety of job-related equipment and tools (heavy and light); may supervise seasonal and part-time workers; assist staff as needed; perform other related duties as required.

**MINIMUM REQUIREMENTS:** One (1) year experience in lawn and tree care, general construction, light/heavy equipment operation, and/or other job-related experience **OR** an equivalent combination of job-related education and experience [substituting each one (1) year of post-secondary education/training for six (6) months of experience].

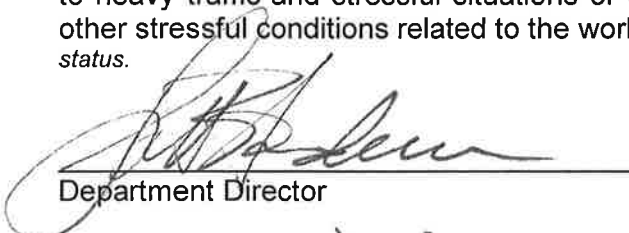
**License(s)/Certificate(s):** A valid, lawful Utah Commercial Driver License (CDL) is required.

**SELECTION FACTORS:** *Some knowledge of:* maintenance equipment such as loader, dump truck, gang mowers, tractors and attachments, overseeders, aerators, string trimmers, edgers, and other related equipment; landscape and irrigation system installation, maintenance, and control; hazards and related safety precautions associated with equipment operation; related laws, codes, rules, and regulations governing related functions of the position; the operations, functions, and terminology common to the work; basic English composition, spelling, and grammar; practicing trust-building behaviors. *Ability to:* properly use and care for mechanical hand tools and equipment; recognize and identify common weeds and pests; perform basic math calculations; quickly and accurately perform work; understand and carry out specific oral and written instructions; deal with the public in a pleasant, courteous, and calm manner in all circumstances; develop and maintain effective working relationships with the public, coworkers, and superiors.

**TOOLS AND EQUIPMENT USED:** Heavy and light equipment including front-end loader, skid steer equipment, mini excavator, back hoe, utility trailer, dump trucks, and trencher. mowers, gang mowers, sod cutters, chain saws, pruning equipment, shears, aerators, tractor, chippers, various hand tools, and other related equipment. Various power tools including nail guns, saws, drills, oxy-acetylene and arc welding equipment and other related equipment.

**PHYSICAL DEMANDS:** Requires physical strength and agility to perform the work including sitting, standing, walking, crawling, maneuvering on the ground, reaching, stooping, crouching, pulling and/or pushing, carrying, grasping, lifting, regular work with hands, use of motorized equipment, and other varied physical activities associated with maintenance work.

**ENVIRONMENTAL FACTORS:** Requires exposure to adverse weather conditions, prolonged and high noise levels, hazardous conditions, and noxious chemicals. May also involve exposure to heavy traffic and stressful situations or environments, including, contact with the public and other stressful conditions related to the workplace. *Note: Employees of this class may be subject to on-call status.*

  
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 Department Director

3/29/18  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Mayor/Chief Administrative Officer

4. 9. 18  
 \_\_\_\_\_  
 Date

**NOTE:** *The above statements describe the general nature and level of work being performed by the person(s) assigned to this classification. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. Class specifications are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, change, or delete any and all provisions of this classification at any time as needed without notice. Reasonable accommodations may be made for otherwise qualified individuals who require and request such accommodation. This class specification supersedes earlier versions.*