



TOWING/PARKING ENFORCEMENT LICENSE REQUIREMENTS

Completed Business License Application.

Copy of the name registration with the Department of Commerce.

Completed "Emergency After Hours Contact" form.

Copies of vehicle registration of each tow truck and / or parking enforcement vehicle.

A current inspection certificate from the Utah Department of Transportation on each vehicle.

Carrier certification for Driver, Truck and the Company.

Confirmation of Property Damage Liability insurance for the current year, the amount must reflect the minimum amount required by State law.

Proof of an insurance surety bond (\$1000) payable to Provo City valid for the current year.

Site plan showing the secured fenced area for the storage of towed vehicles.

Color photos of each vehicle, showing the name of the company. Permanent, readable signs on each door of all tow truck(s) or parking enforcement vehicle(s) as per ordinance. The door signs must include business name, address, telephone number, and business license number.

Evidence that all tow trucks and parking enforcement vehicles are operated by personnel carrying a valid Utah driver's license and each driver has a Health Certification card as required by Utah State law.

A schedule of current fees for all services performed by the company.

A list of names and date of birth for each driver.

Criminal background check which can be done with the PCPD, Provo City Police Department, or you can go to BCI, Bureau of Criminal Identification located at 3888 W 5400 S, Taylorsville.

Color photo of the yard and on-site office, all signage must match the name of your business..

Copy of driver's license of person who is applying for the business license.

Permanent Sales tax number (if applicable) If you have an impound yard, you will need to contact the Zoning department to get a Conditional Use Permit, you can reach them at 801 852-6400. This must accompany your application.

Fee Schedule

Number of Employees	Fee	Number of employees	Fee
1-5	\$125	51-75	\$550
6-10	\$175	76-100	\$675
11-25	\$300	101+	\$800
26-50	\$425		

Fees
Number of employees as
per Fee Schedule plus
\$38 per year per vehicle



Emergency After Hours Contact Information

For Your Business or Home

*This information is required per Provo City Ordinance 6.18

Business or Property Name:

Full Address:

Daytime Office Number:

Owner's name(s) & phone numbers:

Maintenance after hours #:

Security/Alarm Co. name & #:

Responsible party or manager able to respond within 30 minutes in case of emergency:

Name(s):

Phone Number(s):

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

If there is any specific information you would like emergency responders to know about your property or business, please use the box below to supply that information. Examples would be dangerous materials kept on site, emergency lockbox info, etc.