Dear Eagle Scout Candidate,

We look forward to having you complete your Eagle Scout Project in the Parks. Here are a few things to know before submitting your Eagle Scout Service Project Plan.

- **Before beginning the paperwork you will need to meet with a Section Leader** of the Parks Division to review your project idea.
- Your proposed *Eagle Scout Service Project Plan must be approved by Provo City before you take the plan to the Boy Scouts of America Council*. Projects can be rejected due to safety hazards and for logistical reasons. **The proposal must be complete and detailed to be approved.**
- All projects should be completed within 6 months of approval. Exceptions need to be approved by Provo Parks.
- Provo City Parks and Recreation will not provide any funding for projects, but can provide the use of our volunteer trailer for projects.
- **Special restrictions on dates and times may apply** to your project based on Park Reservations and special events.
- A Parks representative may be required to be present during your project.

Please be sure to fill out the following contact information for city records. All questions should be directed to the Provo Parks and Recreation Volunteer Coordinator.

Name: ________________________________  Preferred telephone: __________________

Email Address: _________________________________

Name of Project: _________________________________

Location of Project: _________________________________

Thanks,

**Tyler Linfesty**
Provo City Parks and Recreation
Recreation Program Coordinator
(801) 852-7607
tlinfesty@provo.org